

Immaculata Regional High School

Participation Fee Reimbursement Form

Name _____

School Year: _____

Once you have completed 15 hours of volunteer service, you may apply for reimbursement of your Parent Participation Fee (PPF) by returning this completed form to the school office any time up to June 30. Please note that mandated hours required by OLOL and/or St. Joe's cannot be applied towards the required 15 hours for IRHS.

To request a Charitable Donation Receipt instead:

____ Check here to indicate you do not wish to be reimbursed the Parent Participation Fee and would like to receive a Charitable Donation Receipt instead. Then, return this form to the Immaculata office before December 15.

If you do not claim a reimbursement of the PPF and do not request a tax receipt for the current year, your PPF will be converted to a donation in the next year and a tax receipt will be issued at that time.

Date	Name of person in family completing the service	Service performed	Hours	Signature of organizer

Signature _____

Date _____

For office use only:

IRHS Authorizing Signature