

Immaculata Parent Support Group Meeting Minutes

September 27, 2017

President : Val Cocar
Vice President :
Treasurer : Nancy Curatolo
Secretary :
Fundraising :
Council Liason : Anna-Marie Rasmussen
Hospitality :

Attendees : Val Cocar, Nancy Curatola, Nica Graziotto, Renae Clarkson, Rob Plaxton, Leigh-Ann Sullivan

Regrets : Maria McDonnell

Welcome and call to order at 6:05pm by Val Cocar who headed the meeting.

Opening Prayer : Rob Plaxton

Approval of Minutes : from June 14, 2017
Motion : Nancy Curatolo
Second : Leigh-Ann Sullivan
All in favour. **Motion Carried**

Committee Reports

Elections: Val Cocar

Val went over the executive positions and asked who had consented to have their names submitted for positions on the 2017/2018 PSG executive. All positions were asked if there were any other nominations three times before the nominee was elected.

Vice President: Maria McDonnell

Secretary: Nica Graziotto and Jennifer Spellicy

Fundraising: Leigh-Ann Sullivan

Hospitality: Renae Clarkson and Anna Portz

Treasury Report : Nancy Curatalo

General Account Balance : 5763.57

(includes revenue from first hot lunch schedule and expenses paid for two of the suppliers but more cheques to be paid out to the remainder of the suppliers)

Gaming Account Balance : 1,061.81

Motion made by Nancy to accept the year end balance of general account for fiscal year July 31 2017. Seconded by Leigh-Ann. All in favour. **Motion Carried**

Motion made by Renae to accept the year end balance of gaming account for fiscal year July 31 2017. Seconded by Nica. All in favour. **Motion Carried**

Gaming Account Summary Report is done. It requires signatures and must be faxed to Gaming.

Paypal account is up and running thanks to a lot of patience by Nancy! All cheques for hot lunch vendors are paid out of the general account as that is where the paypal is attached too.

Secretary Report

Fundraising Report : Leigh-Ann Sullivan

Hot Lunch program is up and running on line. The five suppliers are Wok Box, Made in India, Fresh Box, Wrap Zone and Ferreras Deli. We had about 50 orders for each supplier. We are hoping orders will go up as students are more aware of the program and families look for the break from lunch packing! Our first schedule generated approx 500\$ in revenue so we have paid for the hotlunches.net program. All revenue going forward will be money that goes back to our school!

Leigh-Ann will monitor the distribution on Tuesdays and Thursdays and then train volunteers to distribute once the program is running smoothly.

Suzanne Taylor offered to run the bottle drive again in April or May 2018. We appreciate her efforts as it gives teams that request money from the PSG the opportunity to contribute service hours to the bottle drive.

Our executive agreed to host one major fundraising event for the year in lieu of several smaller ones. We will discuss further plans for an event on May 4 2018.

PSG objectives for 2017/2018 will be to fundraise money to spend on students

needs at our school.

Old Business:

New Business:

Val Cocar closed the meeting at 7:15 pm.

Next Meeting: Wednesday Oct 25 at 6 pm at IRHS library.

Submitted by Leigh-Ann Sullivan